

**BOARD OF SELECTMEN MINUTES – December 23, 2013**

**SUNDERLAND TOWN OFFICES**

**Present: Mr. Bergeron Mr. Fydenkevez, and Mr. Pierce**

**Others: Margaret Nartowicz, Town Administrator**

**Behind the Camera: Tom Zimnowski**

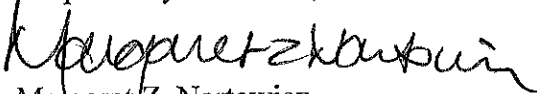
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- Call to order at 7:00 p.m.
- Tax Classification update – Lee Whitcomb, Assessors Assistant. Approved single tax rate \$13.98/\$1,000. Water rate \$.50/\$1,000. Excess levy capacity \$114,379.84. Represents Town's excess taxing ability. Mr. Fydenkevez-Tax rate could effectively increase \$.25 - \$.30 on the thousand. Discussion regarding growth in levy capacity over past few years. Ms. Whitcomb-Tax rate has gone up, but valuations have decreased slightly, so expect few significant differences in tax bills.
- December 16, 2013 Minutes - Motion by Mr. Fydenkevez to accept the minutes, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- Town Administrator Updates – Overview of budget hearing schedule.
- Board of Selectmen Updates - Mr. Bergeron-Recap is submitted. Schedule A for Free Cash next. Mr. Fydenkevez- Regional EMS Board of Oversight met last Thursday. Finalized EMS Director job advertisement. Deerfield is submitting paperwork for limited paramedic service. David Zajomski will be interim Director to do administrative work during the transition. Meeting included interesting discussion on Board of Oversight governance/supervision. Mr. Bergeron-Housing Committee meeting last week. Reviewed Community Needs Assessment survey results.
- Solar Power Purchase and Lease Agreements – Mr. Bergeron-overview of project revenues and expenses. Motion "that the Board vote to approve and sign the solar power purchase agreements, and related leases, with Broadway Renewable Strategies Sunderland Elementary, LLC and Broadway Renewable Strategies Sunderland Public Safety Complex, LLC for the development of solar energy facilities at the Sunderland Elementary School and Public Safety Complex, each such power purchase agreement providing for a separate agreement for payments to the Town in lieu of taxes with respect to the applicable lease area" by Mr. Pierce, 2<sup>nd</sup> for discussion by Mr. Fydenkevez. Mr. Fydenkevez-solar project is a reminder of the Town's energy awareness and conservation efforts. Recognition of many boards and individuals who worked toward making the solar project a reality. Vote 3-0.
- 2014 Legal Holidays update-Ms. Nartowicz confirmed Town Meeting approval of holiday observances under Personnel Bylaw. Employees not normally scheduled to work on Fridays will observe Independence Day on Thursday, July 3, 2014.
- Alcohol License Renewal Procedure and Guidelines – Discussion regarding renewal criteria; requiring that inconsistencies with Alcohol statute and regulations be addressed. Ms. Nartowicz will draft amendments to procedure and guidelines and bring to next meeting.
- Highway Seasonal/Temporary Laborer Appointment – Highway Superintendent recommendation to appoint Taylor Haas as Seasonal Laborer primarily for snow removal work. Discussion regarding bylaw definition of temporary/seasonal employee. Motion to appoint Taylor Haas as Highway Seasonal Laborer effective December 24, 2013 through end of current appointment cycle June 30, 2014 by Mr. Pierce, 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0.
- Reminders: Town offices will be closed after noon tomorrow. Closed on Wednesday and on January 1<sup>st</sup>.

Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce, 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 7:29pm.

Respectfully submitted,



Margaret Z. Nartowicz  
Town Administrator